

## **Template 2**

### **Shipping Policy**

Thank you for visiting and shopping at My Website (change this). Following are the terms and conditions that constitute our Shipping Policy.

Domestic Shipping Policy

#### **Shipment processing time**

All orders are processed within 2-3 business days. Orders are not shipped or delivered on weekends or holidays.

If we are experiencing a high volume of orders, shipments may be delayed by a few days. Please allow additional days in transit for delivery. If there will be a significant delay in shipment of your order, we will contact you via email or telephone.

Update this section if your processing time exceeds 2-3 business days.

#### **Shipping rates & delivery estimates**

Shipping charges for your order will be calculated and displayed at checkout.

Shipment method	Estimated delivery time	Shipment cost
FedEx Standard	3-5 business days	Free
FedEx Two Days	2 business days	\$12.95
FedEx Overnight *	1-2 business days	\$19.95

\* Overnight delivery is only available for orders with delivery addresses within the continental United States.

Delivery delays can occasionally occur.

Update this section based on carriers you support.

#### **Shipment to P.O. boxes or APO/FPO addresses**

My Website (change this) ships to addresses within the U.S., U.S. Territories, and APO/FPO/DPO addresses.

Update this section if you do not ship to P.O. boxes or APO/FPO addresses.

PHAEDRA SOLUTIONS

## **Shipment confirmation & Order tracking**

You will receive a Shipment Confirmation email once your order has shipped containing your tracking number(s). The tracking number will be active within 24 hours.

## **Customs, Duties and Taxes**

My Website (change this) is not responsible for any customs and taxes applied to your order. All fees imposed during or after shipping are the responsibility of the customer (tariffs, taxes, etc.).

## **Damages**

My Website (change this) is not liable for any products damaged or lost during shipping. If you received your order damaged, please contact the shipment carrier to file a claim.

Please save all packaging materials and damaged goods before filing a claim.  
International Shipping Policy

We currently do not ship outside the U.S.

Update this section if ship to countries outside your home country.